



Government of the People's Republic of Bangladesh  
Office of the Project Director  
Project Formulation for the Proposed  
Bangladesh Municipal Water Supply and Sanitation Project (PFPBMWSSP)  
Department of Public Health Engineering  
DPHE Bhaban (5th Floor), 14 Shahid Captain Monsur Ali Sarani, Kakrail, Dhaka,  
Bangladesh

**REQUEST FOR QUATATION DOCUMENT (NATIONAL)  
FOR THE**

**Supply and installation of Air Cooler**

**(Through National Competitive Bidding)**  
(Request for Quotation Method (RFQ), in format PG1 of CPTU, IMED)

Invitation for Tender No. : PD/PFPBMWSSP, DPHE/344  
Issued on : 08 January 2019  
Tender Package No. : GD-03

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Project Formulation for the Proposed Bangladesh Municipal Water Supply and Sanitation Project (PFPBMWSSP)  
Department of Public Health Engineering  
DPHE Bhaban (5th Floor), 14 Shahid Captain Monsur Ali Sarani, Kakrail, Dhaka, Bangladesh

**REQUEST FOR QUOTATION**  
**for**  
**Supply and installation of Air Cooler (Contract Package No. GD-03)**

RFQ No: PD/PFPBMWSSP, DPHE/ 344

Date: 08/01/2019

To


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\_\_\_\_\_  
\_\_\_\_\_

1. The DPHE has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before 22 January 2019, 2.30 pm** The envelope containing the Quotation must be clearly marked "Quotation for Supply and installation of Air Cooler" and **DO NOT OPEN** before **22 January 2019, 3.00 pm**. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least 28 days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.

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11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number** and **Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **14 (fourteen)** days from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 (seven)** days of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Signature of the official inviting Quotation	
	
Name	- (Mohammad Abdul Kaium)
Designation	- Executive Engineer, PFPBMWSSP, DPHE
Date	- 08 January 2019
Address	- Department of Public Health Engineering (DPHE), DPHE Bhaban (5 <sup>th</sup> Floor), 14 Shahid Captain Monsur Ali Sarani, Kakrail, Dhaka-1000.
Phone No	- +88-02-55130517
Fax No	- +880-2-8311431
e-mail	- <a href="mailto:pe.pfpbmwssp@dphe.gov.bd">pe.pfpbmwssp@dphe.gov.bd</a>

**Distribution:**

1. Programmer, MIS Unit, Planning Circle, DPHE, Dhaka; with a copy of the RFQ, along with the soft version, with a request for posting / publication in the DPHE web site.
2. As per RFQ Documents Distribution Register for Package No.GD-03
3. Notice board.

## Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: PD/PFPBMWSSP, DPHE/344      dated 08 January 2019      Date: /01/2019

To:

The Executive Engineer,  
Project Formulation for the Proposed Bangladesh Municipal Water Supply and Sanitation Project  
(PFPBMWSSP)  
Department of Public Health Engineering (DPHE)  
DPHE Bhaban (5th Floor)  
14, Shahid Captain Monsur Ali Sharani, Kakrail, Dhaka

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **Supply and installation of Air Cooler**.

The total Price of my/our Quotation is BDT [insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 08 January 2019.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal  
Date:



