

**Government of the people's Republic of Bangladesh**  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
**WS-1 Section**  
[www.lgd.gov.bd](http://www.lgd.gov.bd)

উন্নয়নের গণতন্ত্র  
শেখ হাসিনার মূলমন্ত্র

Memo No. 46.083.203.000.25.004.16-1720

Dated: 08 March 2018

**Notification**

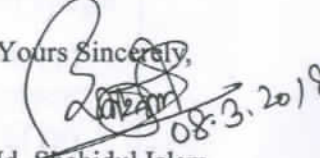
Ms. Shahana Alam, Assistant Maintenance Engineer, MIS Unit, Department of Public Health Engineering (DPHE), Dhaka has been granted earned leave (ex-Bangladesh) for visiting Singapore and Indonesia for 10 (Ten) days from 15/03/2018 to 24/03/2018 or from the date of commencement of leave. This leave is granted under the following terms and conditions.

2. Terms & Conditions:

- i) She will draw her usual pay and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency.
- ii) The provision of Rule-34 of Appendix-VII of BSR (Part-I) will be applicable for this approval of leave.
- iii) All expenses related to this visit shall be borne by Ms. Shahana Alam herself.

3. This Order is issued with approval of the competent authority.

Yours Sincerely,


  
Md. Shahidul Islam  
Deputy Secretary  
Phone: 02-9575562

Memo No. 46.083.203.000.25.004.16-1720

Dated: 08 March 2018

**Copy for the kind information and necessary action to (not according to seniority):**

1. Secretary, Ministry of Foreign Affairs, Dhaka.
2. Additional Secretary (WS), Local Government Division, Dhaka.
3. Director General, Immigration & Passport, Dhaka.
4. H.E. High Commissioner, High Commission for the People's Republic of Bangladesh, Singapore.
5. H.E. Commissioner, Consulate of the Republic of Singapore, Dhaka, Bangladesh.
6. H.E. High Commissioner, High Commission of Indonesia, Dhaka, Bangladesh.
7. H.E. High Commissioner, High Commission of the People's Republic of Bangladesh, Jakarta, Indonesia.
8. P.S. to Hon'ble Minister, Ministry of Local Govt. Rural Development & Co-operatives.
9. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. Chief Engineer, Department of Public Health Engineering, Dhaka.
11. Additional Chief Engineer (Works), Department of Public Health Engineering, Dhaka.
12. P.S. to the Secretary, Local Government Division.
13. Chief Accounts Officer, Local Government Division, Ministry of LGRD & Co-operatives
14. Programmer, Local Government Division (for Uploading in website).
15. Ms. Shahana Alam, Assistant Maintenance Engineer, MIS Unit, DPHE, Dhaka

  
Md. Shahidul Islam  
Deputy Secretary